

**GOVERNOR'S SECRETARIAT
NAGALAND :: KOHIMA**

No.G-06/4/A-III/19

Dated Kohima 12th Sept 2024.

ADVERTISEMENT

Application are invited from all eligible candidates for filling up the following vacant posts under this establishment:

- Item No. 1 - 1 (one) post of Generator Operator in the Pay Matrix Level-3 under the Governor's Secretariat, Raj Bhavan, Kohima.*
- Item No. 2 - 5 (five) posts of Bearers in the Pay Matrix Level-2A under the Household establishment of Raj Bhavan, Kohima.*
- Item No. 3 -2 (two) posts of Assistant Cook in the Pay Matrix Level-2A under the Household establishment of Raj Bhavan, Kohima.*
- Item No. 4 -1 (one) post of Dhobi in the Pay Matrix Level-1A under the Household establishment of Raj Bhavan, Kohima.*
- Item No. 5 -2 (two) posts of MTS in the Pay Matrix Level-1A under the Governor's Secretariat, Raj Bhavan, Kohima.*

The application should be addressed to the Commissioner & Secretary to Governor of Nagaland, Governor's Secretariat, Raj Bhavan, Kohima Nagaland and be submitted by hand on or before **30th September 2024.**

Terms and Conditions:

1. For Item No.1, the minimum educational qualification must be HSLC with ITI Certificate in electrician trade or equivalent Certificate in Wiremen License and work experience of minimum 2 (two) years.
2. For Item No.2, the minimum educational qualification must be HSLC with Diploma in Catering & Hotel Management. Preference will be given to applicants working in government recognized hotels/star hotels, institutions undertakings.
3. For Item No.3, the minimum educational qualification must be HSLC with Diploma in Hotel Management/Catering or with specialized training certificate on Indian and International Cuisine/Bakery and Confectionary. Preference will be given to applicants with working experience.
4. For Item No.4, the minimum educational qualification must be Class-8 passed with basic working knowledge of Hindi. Candidates must also possess knowledge of laundry techniques including washing, drying, ironing, folding clothes and operation of laundry equipment's.
5. For Item No.5, the minimum educational qualification must be Class-8 passed.
6. Age limit will be as per the standing Government of Nagaland norms
7. Candidates fulfilling the criteria may submit their application with photocopies of all relevant documents and two recent passport sized photographs. The applicants are required to clearly indicate details such as email id, contact details (Whatsapp no) and full postal address in their applications for correspondence.
8. The appointment will initially be for a minimum probation period of two years depending upon their performances and if found satisfactory subsequent regularization shall be done.
9. Please note that applications with incomplete documentation and details for correspondence will be summarily rejected and no separate intimation for this will be sent.
10. Candidates canvassing in any manner shall stand disqualified.

Sd/-

(Rajesh Soundararajan) IAS
Commissioner & Secretary to Governor.